

## PROCEEDINGS OF O'BRIEN COUNTY SUPERVISORS

March 10, 2020

The Board of Supervisors met as per adjournment in regular session at 9:01 a.m. with all members present.

Moved by Friedrichsen, seconded by Vanden Hull to approve the proceedings of March 3, 2020. Motion carried by all ayes.

Moved by McDowell, seconded by Bootsma to approve the appointment of Lieutenant Steven Vander Veen effective March 1, 2020 at 84% of the Sheriff's salary. Motion carried by all ayes.

Moved by Vanden Hull, seconded by McDowell to approve the liquor license application of Sheldon Country Club. Motion carried by all ayes.

At 9:15 a.m. the hearing for the Fiscal 2020 Amendment of the County Budget was held. There were no objections or questions on the amendment. The Chair closed the hearing at 9:23 a.m.

Moved by Friedrichsen, seconded by McDowell to approve the amended Fiscal 2020 County budget as published. Motion carried by all ayes.

Moved by Bootsma, seconded by Vanden Hull to adopt the amended appropriations resolution for the Fiscal 2020 County Budget. Motion carried by all ayes.

At 9:30 a.m. the Chair opened the hearing for the Fiscal 2021 County Budget. There were no comments or objections presented. The Chair closed the hearing at 9:39 a.m.

Moved by Friedrichsen, seconded by Bootsma to adopt Resolution No. 2020-7; a resolution to adopt the Fiscal 2021 County Budget as published. Motion carried by all ayes.

Moved by Friedrichsen, seconded by McDowell to adopt the following resolution. Motion carried by all ayes.

## RESOLUTION 2020-8

WHEREAS, the O'Brien County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the O'Brien County Compensation Board met on January 7, 2020 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$64,448.00	3.1%	\$66,446.00
County Attorney	\$99,500.00	1.6%	\$101,092.00
Recorder	\$64,448.00	3.1%	\$66,446.00
Sheriff	\$87,066.00	4.0%	\$90,549.00
Supervisors	\$28,455.00	5.0%	\$29,878.00
Treasurer	\$64,448.00	3.1%	\$66,446.00

THEREFORE, BE IT RESOLVED that the O'Brien County Board of Supervisors adopt the salary recommendations for elected officials for the fiscal year beginning July 1, 2020 as recommended by the O'Brien County Compensation Board.

THEREFORE, BE IT RESOLVED that the O'Brien County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$66,446.00	3.1%
County Attorney	\$101,092.00	1.6%
Recorder	\$66,446.00	3.1%
Sheriff	\$90,549.00	4.0%
Supervisors	\$29,878.00	5.0%
Treasurer	\$66,466.00	3.1%

Approved this 10<sup>th</sup> day of March, 2020.

O'BRIEN COUNTY BOARD OF SUPERVISORS

John Steensma, Chairperson

ATTEST:

Barbara Rohwer, County Auditor

Moved by Friedrichsen to set the following wages: County Engineer - \$112,967.71 per year; Secondary Road Assistant Engineer \$32.48 per hour; Maintenance Supervisor \$30.93 per hour; Road Foreman - \$29.90 per hour; CADD Technician \$27.50 per hour; Engineering Technician - \$26.98 per hour; Secondary Road Office Manager \$25.80 per hour; Bridge Foreman \$27.06 per hour; Bridge Crew \$26.40 per hour; Road Crew \$26.40 per hour and Mechanic \$27.52 per hour. All hourly and annual rates are effective July 1, 2020. Motion died for lack of a second.

At 10:00 a.m. the Board of Supervisors as Trustees for Drainage District No. 5 opened bids for the repair project. The following submitted bids: King Excavation - \$592,908.75; LA Carlson Contracting, Inc. - \$646,251.50; McCarty Custom, Inc. - \$720,140.00; Clevering Excavating - \$978,850.00; H & H Construction - \$866,524.00. The engineering firm will review all the bids and make a recommendation for an approval on March 17, 2020.

Moved by McDowell, seconded by Vanden Hull to authorize the Chair to sign a contract with Reding's Gravel & Excavating Co. for 100,000 tons of gravel crushing and stockpiling at the Bootsma Pit at \$2.55 per ton. Total contract of \$255,000.00. Motion carried by all ayes.

Moved by Friedrichsen, seconded by Vanden Hull to authorize the Chair to sign an agreement to purchase 100,000 tons of gravel at \$1.00 per ton with Clifford J. & Sherri J. Bootsma. Motion carried by all ayes except Bootsma who abstained.

Moved by Friedrichsen, seconded by McDowell to authorize the Chair to sign a proclamation that O'Brien County Board of Supervisors proclaim the county shall ensure that any procurement solicitations, including but not limited to requests for proposals or requests for bids, for vehicles containing diesel engines shall require the responses to certify that the engine manufacturer has provided explicit written support for the use of B20 biodiesel. Motion carried by all ayes.

Moved by Bootsma, seconded by Friedrichsen to set the following wages: County Engineer - \$110,019.00 per year; Secondary Road Assistant Engineer \$32.48 per hour; Maintenance Supervisor \$30.93 per hour; Road Foreman - \$29.90 per hour; CADD Technician \$27.50 per hour; Engineering Technician - \$26.98 per hour; Secondary Road Office Manager \$25.80 per hour; Bridge Foreman \$27.06 per hour; Bridge Crew \$26.40 per hour; Road Crew \$26.40 per hour and Mechanic \$27.52 per hour. All hourly and annual rates are effective July 1, 2020. Motion carried by all ayes.

Moved by Bootsma, seconded by Friedrichsen to set the following wages: Weed Commissioner \$26.40 per hour; Information Technology Director \$83,529.00 per year; Jail Maintenance \$54,274.44 per year; Sheriff's Administrative Assistant \$54,818.27 per year; Communications Supervisor \$28.14 per hour; Jail Supervisor \$28.14 per hour; Communications Operators \$25.78 per hour; Communications Operator Trainer at \$25.98 per hour; Jailers \$25.78 per hour; Food Service Supervisor \$19.03 per hour; Food Service \$18.52 per hour; Part-time Food Service \$15.61 per hour; Courthouse Maintenance \$22.50 per hour; Mental Health Advocate \$29.00 per hour; Human Services Janitor & Part-time Courthouse Janitor \$14.25 per hour. Part-time Assistant County Attorney at \$51,500.00 per year; Full-time legal assistant and

Office Manager for the County Attorney at \$50,985.00 per year and Full-time Legal Assistant and Fine Collection Representative at \$40,170 per year. All hourly and annual rates are effective July 1, 2020. Motion carried by all ayes.

Moved by Friedrichsen, seconded by Bootsma to increase the County Health Insurance premiums effective July 1, 2020 by \$10 per month for single plans and \$20 per month for family plans. The employees will pay the increase with the exception that less than full time employees will continue to pay half of the premium needed. Motion carried by all ayes.

Moved by Vanden Hull, seconded by Friedrichsen to set the precinct election officials pay rate at \$192.00 per day for election day and \$12.00 per hour for training and special precinct work. This rate will be effective July 1, 2020. Motion carried by all ayes.

The following claims and payroll were allowed.

A & B BUSINESS SOLUTIONS INC	COPIER EXP	499.36
A & B PURE WATER	RENTAL	69.95
ACCURATE REPORTING, INC.	SERV	102.00
ALLIANT UTILITIES	UTIL	14.03
ALPHA WIRELESS COMM CO	MAINT	1,252.85
AMENDT, DALE	TWP MTG	15.00
AMERICAN HERITAGE LIFE INS CO	INS	79.02
AMERITAS LIFE INSURANCE CORP	INS	515.60
ARNOLD MOTOR SUPPLY	PARTS	937.79
AT&T	SERV	44.04
AT&T MOBILITY	SERV	90.78
BECKER, RACHAEL M	EXP	36.25
BETHKE, DARREL	TWP MTG	30.00
BIG DZ	SERV	53.60
BLACK HILLS ENERGY	UTIL	3,172.54
BOB & SCOTT'S	PROV	1,814.76
BOMGAARS	PARTS	215.53
BOOGERD, SHERRI	EXP	15.04
BOOTSMA, CLIFF	TWP MTG	15.00
BOUND TREE MEDICAL LLC	SUPP	1,454.76
BROWER, JAMES	BOOTS	200.00
BUENA VISTA CO SHERIFF	SERV	70.38
CAMPUS CLEANERS & LAUNDERERS	SERV	235.52
CENTURY BUSINESS PRODUCTS INC	SUPP	87.37
CENTURY LINK	SERV	340.72

CHRISTENSEN BROS INC	BRIDGE PROJ	50,694.62
CITY OF PRIMGHAR	UTIL	6,008.73
CLAY CO SHERIFF DEPT	SERV	88.00
C-M-L TELEPHONE COOP	SERV	265.21
COOPERATIVE ENERGY COMPANY	TIRES	2,759.57
COOPERATIVE FARMERS ELEVATOR	PARTS	40.90
COOPERATIVE GAS & OIL CO	FUEL	30,522.67
COUNTY BINDERS INC	SUPP	305.52
CRAWFORD COUNTY SHERIFF'S OFFICE	SERV	122.80
CRITTENTON CENTER	SERV	279.90
CROUCH CONSTRUCTION	SERV	30.00
CULLIGAN OF SPENCER	REPAIRS	632.73
DELTA DENTAL OF IOWA	INS	1,502.24
DISCOVERY BENEFITS	FLEX	10,914.96
DMACC/ANKENY CAMPUS	MTG EXP	300.00
DON'S AUTO SERVICE INC	SERV	146.50
DRENKOW MOTORS INC, RON	REPAIRS	897.47
EBEL, JEFF	TWP MTG	15.00
ENVIRONMENTAL SYSTEMS RESEARCH INST	SUPP	400.00
FAIRCHILD MANUFACTURING, INC	REPAIRS	1,037.37
FASTENAL COMPANY	EQUIP	50.57
FAUST, TODD	TWP MTG	30.00
FIDDELKE, BRYCE	EXP	21.37
FINTEL, DAVID V	BOOTS	200.00
FIRST COOPERATIVE ASSOCIATION	FUEL	42.67
FISCH, MIKE	TWP MTG	15.00
FLINDERS, SAMUEL	TWP MTG	30.00
FRANKLIN ENTERPRISES	RENT	800.00
FRIEDRICHSEN, JOHN	TWP MTG	30.00
GABLE, STAN	TWP MTG	30.00
GEORGE OFFICE PRODUCTS	SUPP	211.21
GIBBONS, MARY	TWP MTG	30.00
GOVCONNECTION INC	SUPP	45.76
GRAVES CONSTRUCTION CO INC	BRIDGE PROJ	215,118.86
H&H HOMES & CONCRETE LLC	REPAIRS	1,080.00
HARTLEY, CITY OF	UTIL	607.06
HEEMSTRA, DENNIS	TWP MTG	30.00
HEIMAN FIRE EQUIPMENT INC	INSP	112.00
HINTZ, JONATHON	SERV	1,938.63
HOEKSTRA, JACKI	SERV	90.00
HOFMAN, JERRY L	TWP MTG	30.00

HOOGLAND, NANCY	SERV	30.00
HULSTEIN, MICHAEL	TWP MTG	15.00
HYDRAULIC SOLUTIONS	PARTS	8.48
I STATE TRUCK CENTER	PARTS	1,800.04
IDA COUNTY TREASURER	MTG EXP	15.00
IOWA CHAPTER OF APCO	MTG EXP	325.00
IOWA CHAPTER OF NENA	MTG EXP	325.00
IOWA DEPT OF NATURAL RESOURCES	PERMIT	125.00
IOWA INFORMATION INC	BD PROC	1,538.38
IOWA LAKES REGIONAL WATER	UTIL	53.00
IOWA LAW ENFORCEMENT ACADEMY	MTG EXP	1,050.00
IOWA PUBLIC HEALTH ASSOCIATION	DUES	435.00
IOWA STATE BANK	MTG EXP	3,951.48
IA STATE SHERIFFS' & DEPUTIES' ASSOC	MTG EXP	500.00
IP PATHWAYS	SOFTWARE	462.50
IPERS	IPERS	70,106.33
ISAC	INS	319.25
JACK'S UNIFORMS & EQUIPMENT	CLOTHING	1,744.46
JALAS, JORDAN	TWP MTG	15.00
JATHO, ALAN	TWP MTG	30.00
JCL SOLUTIONS - SPENCER	SUPP	96.40
KIESLER POLICE SUPPLY	SUPP	122.00
KIRKHAM MICHAEL	INSP	555.00
LAUBACH, LYLE	TWP MTG	15.00
LEGALSHIELD	INS	124.55
LOFFLER COMPANIES, INC	SUPP	409.13
LUEDKE, LYLE	TWP MTG	30.00
MACDONALD, JAMES	BOUNTY	105.00
MAIL SERVICES LLC	NOTICES	434.78
MARCUS NEWS INC	NOTICES	314.66
MARTIN BROS DISTRIB CO INC	PROV	5,230.91
MATHESON LINWELD	SUPP	660.86
MID AMERICAN ENERGY CO	UTIL	2,775.39
MILLS, GREG	TWP MTG	30.00
MORGAN COLLISON & TIRE	PARTS	129.26
MORGAN, KATIE	REIMB	368.00
MULDER, JAMALYN	SERV	90.00
MUTUAL OF OMAHA	INS	2,499.23
NACVSO	DUES	150.00
NEAL CHASE LUMBER CO	REPAIRS	1,216.94
NIEUWENHUIS, JUDY	MLGE	301.00

NORTH WEST REC	UTIL	691.59
NORTHERN TRUCK EQUIP CORP	PARTS	765.69
NW IA PLANNING & DEV COMM	SHIELD	3,500.00
NW IA REVIEW	SUBSC	44.95
O'BRIEN CO ENGINEER	FUEL	4,286.37
O'BRIEN CO SHERIFF'S OFFICE	SERV	273.50
ONE SOURCE	SUPP	334.95
OSCEOLA CO RURAL WATER SYSTEM	UTIL	212.49
P & K PEST CONTROL	SERV	65.00
PAULLINA BUILDING CENTER	SUPP	3.12
PAULLINA HARDWARE	SUPP	12.06
PAULLINA, CITY OF	UTIL	330.93
PERSPECTIVE INSURANCE	INS	1,495.00
PICK, RAQUEL	SERV	1,123.00
PORTER, RANDY	TWP MTG	15.00
POST OFFICE DEPT	POSTAGE	170.00
POWER PLAN	PARTS	799.30
PREMIER COMMUNICATIONS	UTIL	742.77
PRODUCER'S COOP CO	FUEL	1,216.11
PRODUCTIVITY PLUS ACCOUNT	PARTS	465.46
RADAR ROAD TEC	SERV	245.00
RANDY'S SERVICE	SERV	100.80
RICOH USA INC	COPIER EXP	1,444.52
SANFORD HEALTH	SERV	4,661.00
SANFORD HEALTH OCC MEDICINE	SERV	329.00
SANOFI PASTEUR INC	SUPP	102.21
SECRETARY OF STATE	NOTARY	30.00
SECURE BENEFITS SYSTEMS	FLEX	65.00
SHEA'S TRUE VALUE	SUPP	33.97
SHELDON POWER & EQUIPMENT LLC	REPAIRS	263.18
SHELDON, CITY OF	UTIL	46.63
SMITH, ERIN	MLGE	87.00
STALLMANN, NICK	TWP MTG	30.00
STARKENBURG, CARLA	MLGE	183.50
SWEENEY'S FARM & HOME CENTER	SUPP	4.54
SWIFT AIR	MAINT AGREEMENT	5,100.00
THE COMMUNITY AGENCY	SERV	2,686.45
THE PRESS INC	NOTICES	214.41
THOMSON REUTERS - WEST	SERV	264.12
THRIFTY WHITE PHARMACY	PRESC	137.26
TINKLENBERG, JINA	SERV	90.00

TOWN & COUNTRY DISPOSAL	SERV	287.75
TRIPLE R INC	REPAIRS	538.40
US CELLULAR	SERV	325.00
US POSTAL SERVICE	POSTAGE	5,012.70
VALIC	ANNUITIES	1,355.00
VERHOEF, KRISTIE	TWP MTG	30.00
VERIZON WIRELESS	SERV	1,731.33
VISA	MTG EXP	8,260.23
VOGEL PAINT & GLASS CO	PAINT	308.88
WALLIN, ABBY	EXP	7.87
WEATHERS LLC	RENT	820.00
WEAVER, WADE	TWP MTG	15.00
WESTEL SYSTEMS	SERV	494.73
WESTPHAL, BRADY	TWP MTG	30.00
WIEKAMP, KEVIN	TWP MTG	15.00
WINDSTREAM COMMUNICATIONS	SERV	651.61
WOLTERS, CHRIS	TWP MTG	15.00
WOODWARD YOUTH CORPORATION	SERV	1,352.85
YOUTH & SHELTER SERVICE INC	SERV	1,446.15
ZIEGLER INC	REPAIRS	2,030.78
ZUB'S SHOP	FUEL	60.00
PAYROLL		432,624.33
FEDERAL WITHHOLDING		33,143.87
FICA/MEDICARE		61,740.94
STATE WITHHOLDING		16,566.95

Moved by Vanden Hull, seconded by Bootsma to adjourn to March 17, 2020. Motion carried by all ayes.

Attest: Barbara Rohwer  
County Auditor

John Steensma  
Chairman