

**Barbara Rohwer**

O'Brien County Auditor

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Auditor's office hours:

Monday—Friday 8 am—4:30 pm

**Applying for a Passport**

1. When completing the application, be sure to use **black ink** or a typewriter.
2. You will need to provide a CERTIFIED copy of your Birth Certificate; this must accompany your application, but will be returned by the Passport Agency upon completion of your application review. - Birth Certificate must have a raised seal and show a filing date with registrar to be within one year of your birth; a photocopy will not be accepted.
3. You will also need to provide one passport photo. The photo may be taken at the O'Brien County Auditor's Office for a \$10 charge.
4. **DO NOT SIGN THE FORM.** You will sign this in front of a Passport Agent at the Auditor's Office and present a picture ID which will be copied to accompany your application.— If you are 15 years or younger, both parents will also need to be present to sign the form in front of the Passport Agent.

NOTE: With a Passport Book you **CAN** fly to your destination—with a Passport CARD you **CAN NOT** fly.

**Standard Fees**

**Allow 4-6 weeks for processing**

Passports for Adults (anyone 16 years or older)

Valid for 10 years

Check/Money Order payable to::

US Dept. of State

\$110 (for book) or \$30 (for card)

Cash/Check payable to:

O'Brien County Auditor \$35

Passports for children (anyone 15 years or younger)

Valid for 5 years

Check/Money Order payable to::

US Dept. of State

\$80 (for book) or \$15 (for card)

Cash/Check payable to:

O'Brien County Auditor \$35

There are additional fees for expedited service. Please contact the Auditor's office for more information.