

PROCEEDINGS OF O'BRIEN COUNTY SUPERVISORS

November 15, 2016

The Board of Supervisors met as per adjournment in regular session at 9:00 a.m. with all members present.

Moved by Friedrichsen, seconded by Steensma to approve the proceedings of November 8, 2016. Motion carried by all ayes.

In accordance with the law, the Board of Supervisors proceeded to canvass the General Election held November 8, 2016 and the following were declared elected: County Officers – Sherri L. Bootsma, Supervisor Dist. 1; John Steensma, Supervisor Dist. 2; Nancy McDowell, Supervisor Dist. 3; Barbara Rohwer, County Auditor; Allen G. Schuknecht, County Sheriff; Soil & Water Conservation Dist. Commissioner: Brad Miller, Dale Fulk & Tom Wagner; Agricultural Extension Council: Kiana Johnson, Christine Feltman, Ryan Freese & Michael Wagner; Agricultural Extension Council to fill vacancy: Ryan Goosen; Township Trustees Grant Township – Dennis Litka & Phil Syndergaard; Highland Township – Dave Hicks & Philip Woodall.

Moved by Steensma, seconded by DeBoom to adopt the following resolution. Motion carried by all ayes. CDBG

**RESOLUTION NO. 2016-34**

A RESOLUTION OF O'BRIEN COUNTY, IOWA BOARD OF SUPERVISORS, TO ESTABLISH POLICIES REGARDING THE RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN (RARA) IN ACCORDANCE WITH THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED AND HUD REGULATIONS AT 24 CFR 42.325; A PROCUREMENT POLICY OF GOODS AND SERVICES; A CODE OF CONDUCT; THE PROHIBITION OF THE USE OF EXCESSIVE FORCE; AN AFFIRMATIVE FAIR HOUSING POLICY; AND EQUAL EMPLOYMENT OPPORTUNITY DURING THE EXECUTION OF FEDERALLY ASSISTED PROJECTS.

WHEREAS: O'Brien County has been awarded a Community Development Block Grant (CDBG) to assist Seasons Center for Behavioral Health to purchase property to allow Seasons to provide a therapeutic camp for persons up to 21 years of age and their families who have mental and behavioral health issues; and

WHEREAS: O'Brien County wants Seasons Center, as the subrecipient to execute this project following sound business practices and in compliance with all applicable CDBG rules and regulations; and,

WHEREAS: The Community Development Block Grant program requires the County to adopt an "Anti-Displacement and Relocation Assistance Plan," an "Affirmative Fair Housing Policy," a "Policy Prohibiting the Use of Excessive Force in Non-Violent Civil Rights Demonstrations," and an "Equal Employment Opportunity Policy"; and,

WHEREAS: Community Development Block Grant program regulations require the County to adopt a "Code of Conduct" that applies to all officers, employees, or agents of the County engaged in the award or administration of contracts supported by federal grants to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 2CFR 200.318 and other applicable federal and state standards, regulations, and laws.

WHEREAS: The CDBG program requires the County to adopt a "Procurement Policy" for the County to follow in the acquisition of goods and services for said CDBG-assisted project which sets out sound business practices for the procurement of goods and services for federally assisted projects; and,

WHEREAS: The County seeks to assure that federally assisted County projects are executed following sound business practices which will be facilitated through adherence to each of the above listed policies.

NOW THEREFORE BE IT RESOLVED BY THE O'BRIEN COUNTY, IOWA BOARD OF SUPERVISORS , that the County does adopt and adhere to each of the attached policies or plans: "Residential Anti-Displacement and Relocation Assistance Plan," and the attached "Code of Conduct," and the attached "Procurement Policy," and the attached "Policy Statement Regarding Excessive Force," and the attached "Affirmative Fair Housing Policy," and the attached "Equal Employment Opportunity Policy" and that said policies will be adhered to during the execution of the County's Community Development Block Grant Project and the Board of Supervisors gives the Board Chair authority to sign each policy document.

PASSED AND APPROVED THIS 15<sup>th</sup> DAY OF NOVEMBER 2016.

Nancy McDowell, Chairperson

Barbara Rohwer, Auditor

Moved by Farnsworth, seconded by Friedrichsen to approve the appointment of Trenton Morton as a full-time Jail Officer beginning November 7, 2016 at \$18.50 per hour. Motion carried by all ayes.

Moved by Friedrichsen, seconded by Farnsworth to approve the claim to VISA for \$500.00 for software. Motion carried by all ayes.

Moved by Friedrichsen, seconded by Steensma to approve the quote of Trail-Eze for a triple axle trailer for \$31,029.00. Motion carried by all ayes.

Moved by DeBoom, seconded by Friedrichsen to adjourn to November 22, 2016. Motion carried by all ayes.

Attest: Barbara Rohwer  
County Auditor

Nancy McDowell  
Chairperson